

UNIVERSITY OF CALABAR TEACHING HOSPITAL CALABAR

PMB 1278, CALABAR

INVITATION TO TENDER FOR YEAR 2021 CAPITAL PROJECTS

1.0 INTRODUCTION

The University of Calabar Teaching Hospital, Calabar (UCTH, Calabar) a tertiary health institution, is implementing her year 2021 Capital Projects hereby invites all interested qualified and reputable Contractors/Suppliers with relevant experience to submit Technical and Financial bids Two(2) hard copies each for the following projects:

2.0 SCOPE OF WORKS/SUPPLIES

LOT NO	DESCRIPTION
Lot 2021/1	Procurement and Installation of Medical Equipment
Lot 2021/2	Procurement and Installation of Hospital Equipment
Lot 2021/3	Procurement and Installation of Radiological Equipment
Lot 2021/4	Construction of 1 km access road to house officers quarters

3.0 ELIGIBILITY REQUIREMENTS

Interested Contractors/Companies are required to submit the following documents in sequential order as listed below.

- Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC 1.1 or CAC2 and CAC7;
- Evidence of Company Income's Tax Clearance Certificate for the last three (3) years valid till 31st December, 2021; with minimum average annual turnover of (Nxxx) million;
- Evidence of Pension Clearance Certificate valid till 31st December, 2021 (applicable where number of staff is at least 15);
- Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2021 (applicable where number of staff is at least 5 or at least N50m turnover);
- Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2021;
- Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2021 or valid Certificate issued by BPP.
- Company Audited Accounts for the last three (3) years (i.e 2018, 2019 and 2020)
- Sworn Affidavit:
 - Disclosing whether or not any officer of the relevant committees of the University of Calabar Teaching Hospital, Calabar or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
 - that none of the Directors of the company has ever been convicted by any Court of Law;
 - that the Company is not bankrupt or a party to liquidation proceedings in any Court of Law;
 - Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of award, Valuation Certificates, Completion Certificates and Photographs of the projects.
 - Reference letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
 - Company's profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications;
 - Letter of Authorization from the Original Equipment Manufacturers (OEM) listed in the Approved Policy for Procurement of Health and Medical Equipment for Tertiary Hospital in Nigeria, for bidders of Lots 1, 2 & 3;
 - All documents for submission must be transmitted with a covering / Forwarding letter under the Company/Firm's Letter Head Paper bearing among others, the Registration Number (RC), Contact Address, Telephone Number (Preferably GSM) and E-mail Address. The Letter Head Paper must bear the names and Nationalities of the Directors of the Company at the bottom of the page duly signed by authorized officer of the firm.

4.0 COLLECTION OF TENDER DOCUMENTS

Interested Companies are to collect Bidding Documents at the Procurement Department of the Hospital on evidence of payment of a non-refundable tender fee of N10,000, per LOT into University of Calabar Teaching Hospital REMITA's Account in any reputable commercial bank in Nigeria and presentation of the copy of Hospital receipt. The photocopy of the receipt should be attached to the Tender Documents. The Teller for the payment should be converted to Hospital Receipt at the Finance & Accounts Department of the University of Calabar Teaching Hospital.

5.0 SUBMISSION OF TENDER DOCUMENTS

- Prospective Bidders are to submit two (2) hard copies each of Technical and Financial Bids which are to be SEPARATELY & INDIVIDUALLY SEALED with wax envelopes and clearly marked "Original" & "Copy" and thereafter put together in a bigger sealed envelope indicating Lot/project number, title, name and address of the Bidder at the top left corner of the envelope with bidders GSM (reachable) Number(s) and e-mail Address(s).
- Please, ensure that you sign the bid submission Register as the University of Calabar Teaching Hospital, Calabar will not be held liable for misplaced or wrongly submitted bids.
- All documents should be dropped in the Tender Box located in the office of the Head of Procurement not later than **1:00pm on Monday, 11th October, 2021.**
- The envelopes should be addressed to:
The Chief Medical Director,
University of Calabar Teaching Hospital
PMB 1278,
Calabar.

6.0 OPENING OF TECHNICAL BIDS

Only the technical bids will be opened immediately after the deadline for submission at **1:00pm on Monday, 11th October, 2021** at the Hospital Board Room.

7.0 NOTATION

- Bids must be in English Language and duly signed by official authorised by the bidder;
- Bidders should not bid for more than two (2) Lots;
- This publication is for information purpose only and does not constitute an offer by the Hospital to transact with any party for the project, nor does it constitute a commitment or an obligation on the part of the Hospital.