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26TH ADDIS CHAMBER INTERNATIONAL TRADE FAIR
(26TH ACITF)

February 22-26, 2024 (ከዮካተት 14 እስከ 18 ቀን 2016 ዓ.ም.)



*Spurring Development
through **Innovation***



BACKGROUND

Addis Chamber International Trade Fair is the Country's only International Business-to-Business trade fair whose main focus is on Industrial, Agricultural and Services Sectors. Its beginning dates as far back as April 1995, the time the first Addis Chamber International Trade Fair under the Motto: "Development through Partnership" was held. Since that time on, the Chamber has organized 25 International Trade Fairs colorfully with the involvement and participation of a number of public and private stakeholders. The 26th ACITF is no exception to the hitherto organized International Trade Fairs.

WHY ADDIS CHAMBER INTERNATIONAL TRADE FAIR?



Attract foreign direct investment (FDI);



Promote exports of locally produced goods;



Promote joint venture opportunities between Ethiopian citizens and foreign investors;



Promote access to Ethiopian market for international exhibitors;



Stimulate a culture of entrepreneurship locally;



ADDIS CHAMBER INTERNATIONAL TRADE FAIR SERVICES

- Free of charge provision of appropriate quality and quantity of tables, chairs and spotlights, besides inclusion of the cost of construction of booth and the company's name in the rental fee.
- Communication Services (Telephone, fax, and e-mail at payments commensurate with the rate of the Ethiopian Telecommunications Corporation)
- Promotional campaign using different media
- Free listing of exhibits and exhibitors in the exhibition magazine
- Regular stand cleaning
- On-site security
- Free visa application assistance
- Electricity power supply at the fair ground (single -phase 220-240 volts, 50HZ; three phase 380volts,50HZ)

Additions

- Provide Discount on hotel room charges with Chamber designated hotels.
- Provide transport service to and from hotel to Addis Ababa Exhibition Center
- Arrange reliable and efficient transit service with Chamber designated Transit companies.



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OF/AC/113

Issue No. 1

Organizer: Addis Ababa Chamber of Commerce and Sectoral Associations

Venue: Addis Ababa Exhibition Center, Ethiopia

Motto: "Spurring Development through Innovation"

Address: Addis Chamber International Trade Fair
Tel. +251-11-5-504647/48/ Mobile +251-9-11- 212179

Fax. +251-11-5-504649/+251-11-5- 511479

P.O.Box 2458, Addis Ababa, Ethiopia

Email: mebre2001@gmail.com

Addischamber5tradefairs@gmail.com/ Yi.anteneh@gmail.com

Contact person: Mr. Mebratu Belachew

REGISTRATION FORM FOR LOCAL PARTICIPANTS

Company: _____

Phone: _____

Fax: _____

E-mail: _____

Contact Person: _____

Tel: _____

Country: _____



SPACE RENT

In-door: _____ sq.m x Birr 800/sq.m/day x 5 Days _____ Birr

Out-door: _____ sq.m x Birr 700 /sq.m/ day x 5 Days _____ Birr

Registration Fee: Birr 2000

Total Payment:

Registration fee Birr 2000 + Space Rent _____ Birr = _____ Birr

HOW TO EFFECT PAYMENT

There are two ways to make payment

- Direct Pay to "Addis Chamber International Trade Fair".
- Transfer to Transfer to AACCSA-Trade Fair Deposit, Dashen Bank Safarian Branch, Saving Account No. 5232817990011 SWIFT CODE: DASHETAA, and Fax the Transfer Slip to the Department.

I/We the undersigned hereby apply for participation in the **26th ACITF** accepting the RULES AND REGULATIONS OF PARTICIPATION STATED AT THE BACK OF THIS REGISTRATION FORM.

Name & Title

Signature and Seal

Date

FOR OFFICE USE ONLY

Name & Title

Signature and Seal

Date

RULES & REGULATIONS

1. PROHIBITED ITEMS

Display of the following commodities is strictly prohibited: arms, ammunition, explosives, radioactive materials, flammable and inflammable items, poisons, illegal drugs and foodstuffs deemed not to be kept with the character and purpose of the fair.

2. CANCELLATION

The Contract shall be cancelled and no refund shall be made if the applicant cancels his/her participation for any reason whatsoever, after submitting his/her application.

3. PROTECTION OF EXHIBITS

- A) The Organizer shall undertake, with the care of a competent manager, the protection and maintenance of the exhibition hall as a whole;
- B) The custody of exhibits and related material remains under the responsibility of each exhibitor;
- C) The Exhibitor is required to insure his exhibits and related materials, removal and display and also to take necessary measures to safeguard those exhibits and materials.

4. EXEMPTION CLAUSE

Should the Organizer decide to change the duration of the fair or cancel the fair due to natural calamity, or other force majeure, the Organizer shall refund the participation fee already paid by exhibitors.

5. REGULATIONS AND COMPLIANCE

- A) The Organizer may change parts of the regulations of participation in the 26th Addis Chamber International Trade Fair, but any changes will be communicated to the Exhibitors immediately,
- B) The Organizer will provide general information, subsidiary regulations and other documents covering various information needed to carry out operations of the fair,
- C) The Exhibitor as well as parties concerned must observe these regulations as well as details stated above.

6. SETTLEMENT OF DISPUTES

Any disputes or questions which may arise at any time hereafter between the Organizer and the Exhibitor regarding the contents of these regulations of participation or the rights and liabilities of the parties hereto shall be finally settled by ad-hoc arbitration. The arbitration shall take place in Addis Ababa in accordance with the Ethiopian law. The award of the arbitral tribunal shall be final and binding upon both parties.

7. CONSIGNMENT

Exhibition Cargo should not be consigned to Addis Chamber International Trade Fair or Addis Ababa Chamber of Commerce and Sectoral Associations.

APPLICATION PROCEDURE

- Fill out the enclosed Application Form. Check the space you want to reserve, sign, and seal and return the application form with full or 50% advance payment to the Department of Trade and Investment Promotion of Addis Ababa Chamber of Commerce and Sectoral Associations.
- Effect payment in cash or Transfer the payment to the Addis Chamber International Trade Fair, Dashen Bank, Safarian Branch, Saving Account No. 5232817990011, Swift Code:DASHETAA and Fax the transfer receipt to the Addis Chamber International Trade Fair Department.



ALLOCATION OF STANDS

- Stands will be allocated on first-come and first-served basis.
- In-door space: A single stand has an area of 3x3=9sq. m., which is the minimum allocable space. Additional space can be allocated in multiples of 3(12, 15, 18,) square Meter
- Out-door space: No minimum area has been set for out door space. It will be handled in accordance with a common agreement to be concluded between the participants and the organizer in a manner that will maximize best utilization of space



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OF/AC/114

Issue No. 1

ADDIS CHAMBER INTERNATIONAL TRADE FAIR

Tel. +251-11-5-504647/48/ Mobile +251-9-11-212179/

Fax. +251-11-5-504649/+251-11-5-511479

P.O.Box 2458, Addis Ababa, Ethiopia

E-mail: mebre2001@gmail.com/ Addischamber5tradefairs@gmail.com/ Yi.anteneh@gmail.com

PLEASE TICK (✓) AS APPROPRIATE FOR:

ADVERTISEMENT REQUEST FORM

Pages	Amount (Birr)	
	Full Page	Half Page
Back Cover	Birr 35,000.00 ☐	Birr 30,000.00 ☐
Front Inside Cover	Birr 30,000.00 ☐	Birr 15,600.00 ☐
Back Inside Cover	Birr 25,000.00 ☐	Birr 14,000.00 ☐
Special Page: Page 1 and 2 (each) (Next to Front Inside Cover)	Birr 20,700.00 ☐	Birr 12,500.00 ☐
Special Page: Page 1 (Next to Back Inside Cover)	Birr 19,700.00 ☐	Birr 10,500.00 ☐
Inside Page	Birr 15,000.00 ☐	Birr 10,000.00 ☐

CUSTOMERS COMMITMENT

1. Please print our advertisement in the **26th ADDIS CHAMBER INTERNATIONAL TRADE FAIR** Official catalog/special magazine as per the box (es) below ticked ✓
2. The Material to be published in the official catalog/Special magazine is attached herewith in its final form.
3. I agree to pay the total advertisement fee or Birr _____ in words _____

Name of Company/Organization _____

Telephone _____ Fax _____

E-mail _____

Name of Responsible Person _____

Telephone _____

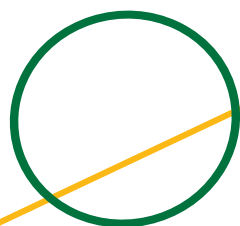
Signature and Official stamp

FOR OFFICE USE ONLY

Name & Title

Signature and Seal

Date



PAYMENT OF FEES

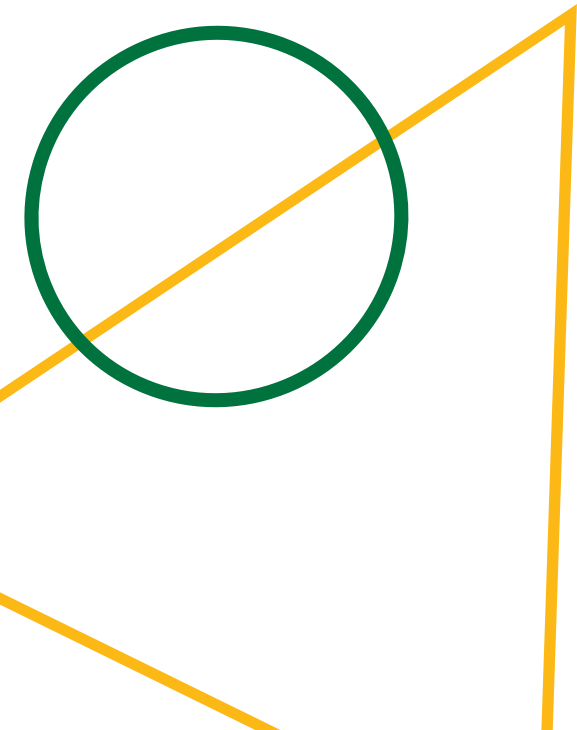
Despite the necessity for an exhibitor to effect the total fee upon registration, full payment of registration fee, 50% of space rent and advertisement fee can be paid until December 2023. The remaining 50% should be paid before February 2024.

Applicants are requested to make their payments before the dead-line and upon confirmation of receipt of the application form by the organizer. One of the following ways is applicable:

- Cash Payment to “Addis Chamber International Trade Fair”
- Bank Transfer to Dashen Bank, Safarian Branch, Saving Account No. 5232817990011, Swift Code:DASHETAA and Fax the transfer receipt
- All bank transfer charges and taxes will be covered by the Exhibitor.
- No refund shall be made if the applicant cancels his/her participation for any reason whatsoever, after submitting his/her application.

ACTIVITY PROGRAM

No.	Activity	Deadline
1	Submission of application forms and Payment	Full or 50% payment upon Registration
2	Final Payment of Fees	Before December 2023
3	Arrival of exhibits:(The Concerned) A. Djibouti Port B. Addis Ababa Bole International Airport	February 2024 At least Two days before the opening date
4	Stands Take-over	February 20-21, 2024
5	Official Opening	February 22,2024, at 2:00 P.M
6	Fair open to the general public	February 22– 26, 2024
7	Clearing Stand	February 27 , 2024





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Email: mebre2001@gmail.com

Addischamber5tradefairs@gmail.com/ Yi.anteneh@gmail.com

Contact person: Mr. Mebratu Belachew

REGISTRATION FORM FOR FOREIGN PARTICIPANTS

Company: _____

Phone: _____

Fax: _____

E-mail: _____

Contact Person: _____

Tel: _____

Country: _____



SPACE RENT

In-door: _____ sq.m x USD 30/sq.m/day x 5 Days _____ USD

Registration Fee: USD 400

Total Payment:

Registration fee 400 USD + Space Rent _____ USD = _____ USD

Corporate rate: ~ 33.34% discount in registration fee for every three companies or more register in group (through an agent)

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VISITORS' PROFILE

- Large, medium, small scale Business owners
- Importers/ Exporters
- Manufacturers
- Visitor buyer
- Public associations
- Professionals
- Educational Institutions

FOR ALL YOUR PURPOSEFUL CORRESPONDENCE PLEASE USE THESE ADDRESSES:

Tel. Office 251 11 5 504647/48/ 251 11 5154444

Mob. 251 911 212179

Fax 251 11 5 504649/511479

P.O. Box 2458 Addis Ababa, Ethiopia

E-mail: mebre2001@gmail.com

Addischamber5tradefairs@gmail.com

Yi.anteneh@gmail.com

www.tradefair.addischamber.com